

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Bear Valley Unified Schools	Dr. Lisa Waner Executive Director	<a href="mailto:lisa_waner@bearvalleyusd.org">lisa_waner@bearvalleyusd.org</a> 909 866 4631	June 17, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

On March 13, 2020, the decision was made to switch to Distance Learning starting the following Monday, March 16, 2020. While some teachers already had technology devices and the ability to engage in distance learning to accommodate this shift, some did not. The first step was to make sure all students had access to devices at home and to the internet. We handed out over 600 chrome books and multiple hot spots over the next few weeks and continue to do so as needed. Teachers received training from their colleagues and administration and were instructed to set up Google classrooms. They all ran “practice” Google Meets/Zoom meetings to ensure students were able to engage with this platform and to ensure equal access, providing further assistance to those students unable to connect. Teachers continue to meet with students weekly via Google Meets/Zoom, follow up with students who are not participating, and confirm all students have access to Google Classroom. Instruction is being provided to continue student learning through June 11, 2020. A Memorandum of Understanding was written and signed by both classified and certificated associations outlining staff expectations during the closing of physical school sites.

This closure of the school sites has had a major impact on students and their families. We are concerned and continue to address the issues of access and students’ ability to engage with teachers online. Many of our students come from homes where both parents work, or parents are working from home while trying to homeschool as well. This shift in the instructional setting and delivery can also cause anxiety and stress on students and their families and as teachers and administrators continue to reach out to students, particular concern is given to the well being of all our students.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

To meet the needs of our English Learners, Foster Youth, and Low-Income students, we first made sure that all students had access to a device, whether it belonged to the district or was their own personal device. If students did not have access, we issued a BVUSD chrome book and a hotspot, if needed. Our District Wide English Learner Coordinator has made contact with our English Learner students and families to make sure they were being supported. In many cases, personal phone calls were made by the site English Learner Coordinators to offer assistance. District English Learner Advisory Committee (DELAC) and site English Learner Advisory Committee (ELAC) meeting materials were either sent electronically or via US Postal. At the high school and middle school levels, the EL teacher and aides are providing support on the

core class studies through Zoom and individual phone calls. At the elementary level, the EL students are participating in intervention zooms and receiving support from their classroom teachers, Title One teachers and aides, and the site's Intervention Specialist teacher. Our District Foster Liaison reached out to ensure Foster students had access and knowledge of resources available to them. This included Chromebooks, hotspots for wi-fi connections, Grab & Go breakfast and lunch daily with added meals for the weekends. We also obtained community donations for Von's and Stater's grocery gift cards. In addition, EL Coordinators are checking to make sure students are logging in to their teachers' Google Meets/Zoom, and have access to mental health counseling if needed.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Working with providers of software programs that are currently used, we took advantage of the offers to upgrade to a more advantageous program to better meet the needs of students now taking part in Distance Learning. We have continued to have District grade-level meetings and content area meetings at the secondary level for consistency for grading practices, report card input, and Distance Learning needs. These have resulted in year-end assessments and teacher needed resources for Distance Learning. We continue to forward Distance Learning training opportunities to all teachers to gain digital instructional strategies. We have created and signed an MOU between BVUSD and the Association that outlines expectations for teachers as they work with their students that includes synchronous and asynchronous teaching, time parameters, and accountability measures to ensure continued learning for our students. [

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

As soon as schools were physically closed, a meal distribution plan was set up for our students, families and community members children ages 0 to 18. Procedures were put in place to distribute meals safely and efficiently. The meal distribution method is a drive-thru meal service whereby students, families and community members children receive breakfast and lunch, using social distancing and safe food practices for "grab and go" bags. Staff use gloves, food trays, and sanitize carts while handling "grab and go" meal bags. Meals are distributed in a non-congregate setting at Big Bear Elementary School, North Shore Elementary School, and Big Bear High School. Families can walk up and/or drive-thru. For walk up families, we have a separate table to provide meals and keep a social distance. If families are not able to come to the sites, bus drivers deliver directly to their homes.

Meals are provided to each youth present or a parent may pick up a meal pack for youths (0-18 year) in their home and all meals need to be consumed off-site. Students are invited to obtain meals during between 11:00 a.m. to 12:30 p.m. Monday through Friday, at the meal site locations. Additionally, on Fridays, food bags are sent home for weekend breakfast and lunch meals.

In order to communicate to our families, marquees at each school site have meal service pickup times and locations scrolling on the marquees and emails are sent to families with relevant meal service information dates, times and locations. Text and "all-call" phone notifications are also sent to district families impacted by the school closure. The information is also posted publicly on the Child Nutrition and District website and on the Bear Valley USD social media accounts.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Due to limited resources, we do not currently offer childcare as it is not feasible at this time. We met with childcare agencies in our community to discuss various options they would be able to offer in the fall.

California Department of Education  
May 2020